

WINSTER PARISH COUNCIL

Ashton House
West Bank
Winster
Matlock
Derbyshire DE4 2DQ

Telephone: 01629 650954
email: clerk@winsterparishcouncil.gov.uk

www.winsterparishcouncil.gov.uk

Dear Councillor

24th February 2021

You are hereby summoned to attend a meeting of Winster Parish Council to be held remotely on Wednesday 3rd March 2021 commencing at 7.00pm. The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 requires until further notice, all parish council meetings will take place remotely.

IMPORTANT NOTICE: This meeting will take place using 'zoom' technology. Public and press are welcome to attend the meeting. Anyone wishing to do so please contact clerk@winsterparishcouncil.gov.uk and you will receive the necessary meeting ID and password.

Yours sincerely

Rob Greatorex
Clerk & Responsible Financial Officer

AGENDA

- 1. To Welcome Appointed Members Cllr D Greatorex and Cllr J Plant**
- 2. To receive apologies for absence**
- 3. Variation of order of business**
- 4. Declaration of members Interests**

To enable members to declare the existence and nature of any disclosable pecuniary and non-pecuniary interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Where a member indicates that they have a disclosable non-pecuniary interest, but wish to make written representation regarding the item before leaving the meeting, those representations will be read to the meeting under item (a) of Public Speaking.

- 5. Public Speaking – (15 minutes)**
A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter.

If the Police Liaison Officer, a County Council, Peak Park Authority or District Council Member is in attendance, they will be given the opportunity to raise any relevant matter.

- 6. Co-option to fill Casual Vacancy
- 7. To Approve the Minutes of Council Meeting on 4th January 2021
- 8. To consider whether any items should be taken with the public and press excluded in accordance with the Public Bodies (Administration to Meetings) Act 1960, s1.

9. Chair's Announcements

10. Clerks Report

11. Finance:

(a) Approval of Payments

RF Purslow (Wardens salary) #	CONFIDENTIAL
HMRC (Tax up to 5/1/21) #	CONFIDENTIAL
R D Greatorex (Clerks salary) #	CONFIDENTIAL
J Jackson (Locum Clerks salary) #	CONFIDENTIAL
HMRC (Tax – Feb) #	CONFIDENTIAL

(# Payment issued in accordance with Financial Regulations)

Personnel Advice & Solutions Ltd (HR advice) (VAT £60.00)	£360.00
E Smith (Cleaning – December)	£75.00
Open Spaces Society (Membership)	£45.00
PFK Littlejohn LLP (External audit 19/20) (VAT £40.00)	£240.00
DM Payroll Services Ltd (Payroll half year)	£60.00
DM Payroll Services Ltd (re-run M2 payroll)	£12.00
Derbyshire County Council (GM 19/20) (VAT £1103.28)	£6619.69
Derbyshire County Council (GM 20/21) (VAT £1142.56)	£6855.35
P Street (Bus shelter cleaning)	£9.00
2commune (Website hosting, email account) (VAT £87.00)	£522.00
E Smith (Cleaning – January)	£75.00
Wicksteed Leisure Ltd (Outdoor gym) (VAT £3275.65)	£19653.90
DALC (Annual Subscription)	£352.00
SSE (PT energy) (VAT £1.58)	£33.30
R D Greatorex (Clerks expenses)	£179.43

(b) Income Received

Winster Outdoor Gym (Gym project)	£207.00
T Greatorex & Sons FD (D Roskilly-ERB, 1 st int & admin)	£753.00
Public Toilet Honesty Box	£20.45

(c) To Consider the Parish Estimate 2021/2022

(d) To Consider on-line Banking

(e) To Receive the Final External Auditor Report and Certificate 2019/20

(f) Budget Appraisal and Risk Assessment

12. ROSPA Playground Audit

13. To Consider Grounds Maintenance Contracts for 2021/22

14. To Receive the Decision Notices into Member Conduct and Consider the Recommendations of the Hearing Panel

15. To Receive Planning Decision Notices

NP/DDD/1120/1114 - To extend existing agricultural entrance from 4.5m to 7.3m Land at Clough View Farm Main Road, Wensley. Granted Conditionally.

NP/DDD/1120/1077 - Listed Building consent - Installation of replacement windows and repairs/modification to some window openings. Carpenters Cottage, Main Street, Winster. Refused.

NP/DDD/1120/1078 - Construction of a timber-built firewood log store in rear garden. Carpenters Cottage, Main Street, Winster. Granted Conditionally.

NP/DDD/0920/0837 – External stairway and access door to first floor of garage. Clough Lodge, Winster. Granted conditionally.

16. To Consider Planning Application Number - NP/DDD/1220/1194

<https://portal.peakdistrict.gov.uk/>- (Please type in the last four digits of the application number into the search box to view details on this application)

Winster Methodist Church, East Bank, Winster,

Development Description - S.73 application for the removal or variation of condition 2 on NP/DDD/0619/0665.

17. Correspondence: To note items for information

J Welch – Land to rent

ICCM – Newsletter Feb 21, Recruitment Service, training

Payroll Services – HMRC Late Payment Notice

DALC – Training reminder, vacancies, notes from meeting with MHCLG, notes from chair/clerks meetings, Funding bulletin, Guidance on possible return to in person meetings, Jan, Feb newsletter, Training courses for 2021, Local elections to go ahead, Parkinson Partnership Finance Courses

DDDC – Various bin updates, Weekend lockdown, Licensing Act 2003 – Review of Alcohol, Entertainment and Late Night Refreshment Licensing Policy, Temporary Appointments

DCC – New local health apps, Minor Maintenance Claim, Covid facts not fiction campaign, Community news x2

F Hewett – Conversion of historic buildings

E Lee – what3words

PPPF – Management committee minutes, Letter to MP's

Noticeboard Company – Maintenance free wood effect noticeboards

BHIB – Year end accounts

Ice Watch – Gritting service

Ruth Smith – Online arthritis support

Mallatite Traffic Safety – Slow down

Glasdon – Winter maintenance equipment

G Grove – Allotments

PDNPA – NP/DDD/1220/1169 – Variation of use of existing single storey attached barn, currently used as store and workshop to be used as kitchen diner to main house. Painters way Farm, Painters Way, Winster. Withdrawn.

NP/DDD/0520/0424 – Listed Building Consent Wet dash render to west facing exterior gable end of house. Rock View, East Bank, Winster. Withdrawn.

C Farrell – 20's Plenty for Derbyshire

A Savage – Census 2021 Awareness

The Local Government Boundary Commission for England – Boundary review

PDNPA – Various press releases, Parishes Bulletin

I Foster – Allotments
CADD – Coronavirus Impact Report
Terrain – Introducing Safecouncil.uk
OSS – January Commons and Planning
A Rawlence – Interpretation Boards
Came&Company – Tell us how we are doing, Insights
SJL Landscapes Ltd – Grounds maintenance and grass cutting 2021
C Young – Neighbourhood plans
London Hearts – Parish & Town Councils £200 grants
R & M Welch – Allotments
G Lester – 2021 Annual Parish Meeting
Calor Gas – 3 weeks until applications open
G Bawldwin – Allotments
Winster Mag – Statement for Magazine

18. Parish Council Policies and Procedures Review

19. To Approve Scheme of Delegation

20. Arrangements for Annual Parish Meeting 2021

21.To consider parishioner’s complaint