

Minutes of the Meeting of WINSTER PARISH COUNCIL held on Monday 4th January 2021 remotely as per The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authorities and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Present: Cllr R Knox (RK), Cllr C Newton (CN), Cllr D Robinson (DR), Cllr J Roper (JR), Cllr S Wood (SW) (Chair)

In attendance: Three members of the public

Mrs J Jackson (Locum Clerk/RFO) (JJ)

01/21 Apologies

Apologies were received and accepted from Cllr A Cooper (AC)

It was with regret that Councillors noted the resignation of Cllr Stone. It was RESOLVED that the Acting Clerk should notify DDDC and advertise the vacancy

02/21 Variation of Order of Business:

None

03/21 Declaration of Members Interests:

None.

04/21 Public Speaking

Dog fouling was discussed and areas where the problem is particularly bad were identified and it was RESOLVED that the Acting Clerk should request signs from the District Council.

It was reported that overhanging trees at the junction opposite the Miners Standard made visibility difficult. It was noted that there was a container which needs to be removed from this area.

Discussion took place about whether planning permission is needed for certain types of development such as Summer Houses.

Councillors were updated on the installation of the outside gym equipment and the work which is still required to be carried out. It was noted that the work had started earlier than scheduled and it had not been possible to notify residents in time.

It was noted that there are some trip hazards on Woodhouse Lane and Councillors undertook to investigate the problem and arrange for the necessary work to be carried out.

A vote of thanks was given to all who contributed to installing the Christmas Tree which has been greatly admired.

It was reported that a picnic bench needs to be re-sited to prevent damage from its misuse by youngsters who continuously tip in on its end.

It was reported that overhanging branches at The Croft continue to cause a problem and it was agreed to ask the handyman to cut them back.

It was reported that the tenant at Westhill still has sheep on the land and the Acting Clerk undertook to speak with him.

Concerns were expressed about motorbikes using Islington Lane and it was felt that the only thing which could be done is try to take the registration numbers and report any incidents to the police.

It was reported that a notice board has been gifted to the Parish Council and it was felt that would go well at the Playfield. Councillors RESOLVED to gratefully accept the gift and store it until it can be put up in the spring.

It was noted that a resident has kindly offered to renovate some benches in the Church Yard and it was RESOLVED to discuss the matter at the next meeting when the asset maintenance schedule has been reviewed.

05/21 Minutes:

It was RESOLVED that the public and in camera minutes of the Council Meeting held on the 7th December 2020 were approved and signed by the Chairman.

Proposed: Cllr Newton Seconded: Cllr Knox

06/21. To determine which Items if any from the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms.

In view of the confidential nature of items 17 onwards to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admissions to Meetings) Act 1960, s1, in order to discuss the item.

RESOLVED The items to be dealt with the public excluded

07/21 Chair's Announcements

The Chair welcomed everyone to the meeting and wished everyone a Happy New Year.

08/21 Report of the Locum Clerk:

The Locum Clerk reported on on-going matters.

09/21 Finance

I) Accounts for Payment

R Greatorex Sick Pay	Confidential
J Jackson Salary	Confidential
HMRC – Income tax	Confidential
Cleaners Salary	Confidential
John Gregory & Sons Ltd	£680.40 (VAT £113.40)
Winster Christmas Tree Fund	£150.00

RESOLVED That payments listed are approved for payment.

It was not possible to report the The Parish Council's bank balance as the bank was not available

II) Receipts - £16171.25 Village Gym Group

III) Online Banking – It was RESOLVED to discuss this matter at a future meeting.

IV) Audit -The Locum Clerk reported that the Clerk is dealing with this matter.

V) 2021/22 Budget and Precept – The Locum Clerk reported that the Clerk is working on the budget and DDDC have been informed that the Precept will not be set until the February meeting..

10/21 To consider planning applications

Appeal 3263645 Listed Building Consent to modify previously approved work to an internal first floor wall between the landing and bedroom and to retain unplastered - Carpenters Cottage Main Street - Noted

NP/DDD/1120/1127 New Single Storey side extension to replace existing Wynstead House 2 Wolleys Yard – No objections

11/21 Allotments

The Locum Clerk undertook to arrange a meeting with interested parties as soon as possible.

12/21 ROSPA Playground Audit

Councillors were updated on the work which has been undertaken and the work still to be carried out.

13/21 Noticeboards

It was reported that these are now with the contractor and will be installed shortly.

14/21 Outdoor Gym Project

This matter was discussed during Public Participation.

15/21 Casual Vacancy

It was noted that the first vacancy has been advertised and as there has been no call for an election co-option can begin. As noted in 01.21 Cllr Stone has resigned and the necessary notice will be prepared by the Locum Clerk.

16/21 Correspondence:

It was RESOLVED to note the following correspondence

DDDC – Bin Collections

ICCM – Various Cemetery Matters

PDNPA – Newsletter

DCC – Road Closures – Bonsall Lane – Birchover Road – Birchover Edge – Elton Road

DDDC - Tier 4

DCC - Tackling Climate Change

Various – Catalogues

PPPF – Involving MPs – Lack of Resources

PDNPA – Management Restructure

PDNPA Natural England Survey

Various – Christmas Wishes

Members of the public then withdrew

17 /21 To consider matters relating to the Clerk's phased return to work.

The minutes of the Personnel Group were noted and it was RESOLVED to follow their recommendations in accordance with the advice given by Chris Moses.

18/21 Parish Council Policies and Procedures Review

It was proposed by and Cllr Robison and seconded by Cllr Roper that the Council adopt the NALC Disciplinary and Grievance Policy. All voted in favour.

It was RESOLVED to look at all Parish Council Policies in detail and amend them as necessary with a view to reviewing them each year at the Annual Meeting of the Parish Council.

19/21 To consider process for dealing with parishioner's complaint, an update.

It was noted that this matter cannot be dealt with until the Clerk has fully resumed his duties.

20/21 Date of Next Meeting – Monday 1st February 2021

Meeting closed 21.00

Signed..... Date: